



Tuition Express Authorization Form

*Automated Payment System
Safe – Convenient – Easy*

We offer the safety, convenience and ease of automatic tuition payments. Your payment will be safely and securely processed by Trinity Early Childhood Center using Tuition Express® giving you peace of mind that your tuition has been paid on time.

Payment Schedules

Childcare House	Automatically withdrawn, via Tuition Express, on the first business day of the week according to schedule contract
3K Preschool	Automatically withdrawn, via Tuition Express, on the first business day of the month according to Financial Obligation Agreement
Extended School Care	Automatically Withdrawn, via Tuition Express, on the first business day of the month for that month's anticipated care needs

ELECTRONIC FUNDS TRANSFER AUTHORIZATION FOR **BANK ACCOUNT OR CREDIT CARD** (VISA or MC)

I (we) hereby authorize Trinity Early Childhood Center to initiate credit card charges to the below-referenced credit card account (**Section A**) OR, initiate debit entries to my (our) checking or savings account, indicated below (**Section B**). To properly affect the cancellation of this agreement, I (we) are required to give 10 days' written notice.

COMPLETE ONE (1) SECTION ONLY

SECTION A (Credit Card [VISA or MC]; Extra processing fee for Trinity)

Cardholder Name	Phone #		
Cardholder Address	City	State	Zip
Account Number	Expiration Date	VISA or MC	
Cardholder Signature	Date		

SECTION B (Bank Account [Checking or Savings])

Your Name	Phone #	<input type="checkbox"/>	<input type="checkbox"/>	
Address	City	State	Zip	
Bank or Credit Union Name				

Routing Transit Number (see sample below)	Account Number (see sample below)	Checking or Savings
Authorized Signature	Date	
For Official Use Only		

Date Received / Initials

Date Entered / Initials