

(CDC and DCF recommendations)

### Drop Off

- As of June 1st the drop off time will be from 7:30 am to 9:00 am
  - If drop off is after 9:00 am a phone call needs to occur: **(262) 649-1970**;
- At the Infant and Toddler House, enter the half circle driveway where the **orange** flag is located;
- Pull your vehicle up to the **yellow** flag and park; if a family is ahead of you please line up single file
- Please wait outside the Infant & Toddler House inside your vehicle and a Trinity employee will come out to assist you;
- Once the Trinity employee arrives please take your child out of the vehicle for a screening assessment;
- Children will be screened upon arrival:
  - Temperature will be taken to ensure child does not have fever
  - Parents will be asked the following:
    - if child has had a temperature of 100.0 in the past 48 hours,
    - if medication has been used to reduce a fever,
    - if the child has had shortness of breath or a cough,
    - if the child has knowingly been exposed to someone with COVID-19
    - and if the family is following the “Safer-at-Home” orders
  - A visual inspection of the child for signs of illness which could include flushed cheeks, rapid breathing or difficulty breathing (without recent physical activity), fatigue, or extreme fussiness will be conducted;
- Practice “social distancing” (6 feet) at all times;
- Parents are strongly advised to not come into the Center building at all;
  - If, in the case of an emergency, a parent enters the Center, their shoes must be removed, hand sanitizer used, and a mask that covers the nose and mouth must be worn.
- We will limit non-essential visitors (including volunteers or non-childcare Trinity staff).

### Pick Up

- As of June 1st the pick up time will be from 4:00 pm to 5:30 pm
  - If pick up is before 4:00 pm a phone call needs to occur: **(262) 649-1970**;
- At the Infant and Toddler House, enter the half circle driveway where the **orange** flag is located;
- Pull your vehicle up to the **yellow** flag and park; if a family is ahead of you please line up single file
- Please wait outside the Infant & Toddler House inside your vehicle and a Trinity employee will bring your child out to you;
- Practice “social distancing” (6 feet) at all times;
- Parents are strongly advised to not come into the Center building at all;
  - If, in the case of an emergency, a parent enters the Center, their shoes must be removed, hand sanitizer used, and a mask that covers the nose and mouth must be worn.

## Childcare Drop Off and Pick Up Map

